

**Bayport West Homeowners Association, Inc.**  
**Board of Directors**  
**Organizational Meeting**  
**November 30, 2023 – 7:00 p.m.**

**Call to Order:** The meeting was called to order at 7:00 p.m.

**Present:** Claire Matthews (CM), Carl Esselmeyer (CE), Jason Bradford (JB), Melissa Lovejoy (ML), Henry Alvarez (HA), and Magda Hatka (MH), Ameritech Manager.

**Absent:** None

**Appoint Chairperson:** CM was selected as Chairperson of the meeting.

**Appoint Officer Positions:** A discussion took place regarding the officer positions. The slate of officers for 2023 – 2024 was presented as follows:

Claire Matthews – President  
Henry Alvarez – Vice President  
Jason Bradford – Treasurer  
Melissa Lovejoy – Secretary  
Carl Esselmeyer – Director at Large

**Acceptance of Slate of Officers**

**Motion**

**Adopted**

A motion to accept the slate of officers for 2023 – 2024 was made, seconded, and unanimously approved.

**Adjournment:** The meeting was adjourned at 7:09 p.m.

**Minutes respectfully submitted by:**

Melissa Lovejoy, Secretary

  
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Melissa Lovejoy

**Reviewed and approved by Board:**

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Date

12/18/2024