

BAYPORT WEST HOMEOWNERS'S ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING

July 27, 2020

MINUTES

I. CALL TO ORDER

Roger Verszyla, President called the Bayport West Homeowners Association, Inc. meeting to order at 7 pm on July 27, 2020, at The Lutheran Church of our Saviour – Hall, 8401 W. Hillsborough Ave. Tampa.

II. Roll Call

Quorum Present

Directors present: Claire Matthews, Sharon Peterson, Bob Gilbert, and Roger Verszyla

Director Absent: Patrick Murphy

Management Company: David Drake

III. Minutes -June 22,2020

Motion to accept the minutes as read without corrections was made by Claire Matthews and seconded by Sharon Peterson, all in favor, motion carried.

IV. Reports

A. Financial Report A Financial Report was produced and discussed between Board members and Management company.

B. Collections / Delinquencies – Roger Verszyla presented the status of outstanding receivables along with the prepaids. Roger is to contact the management company accountant to have a final notice sent regarding the unpaid balance on two homeowners. Roger also explained the error in the prepaid assessments.

C. Management Transition – The management company representative has been working with Roger and Pat on the violations, etc. Roger Indicated the professionalism of the management company representative was outstanding.

D. Violation Enforcement-The management company did present a report which was acceptable to the board with some minor changes. Roger shared with the board his finding and recommendations for additional letters necessary to help achieve compliance of the violations. The board agreed with his recommendations and directed the management company to develop the final-final letter.

E. Self- help program – 10852 Venice Circle continues.

F. Welcome- Roger Verszyla shared with the Board 1 new homeowners' name and addresses that were welcomed and were given welcome gifts.

G. Newsletter- Roger Verszyla Indicated that there were 235 newsletters delivered to the homes and 35 mailed.

F. Feral Cat program – Claire Matthews reported no new activity in the neighborhood.

G. Off-Duty Police activities – Roger Verszyla produced information regarding the violations being produced by the officer for the current month.

H. Events Update – No events planned.

V. Unfinished business

- A. Red flag day – There was 25 flags recondition and Roger thanked Sharon for her help.
- B. The gate has been installed. Keys to the gate have been distributed to all Board members and the management company.
- C. Hillsborough County Sherriff office – no show

VI. New Business

- A. Roger Indicated he executed the contract at the same price as previous year for the lake maintenance
- B. Architectural Request- Roger Verszyla reviewed 1 request that were approved by board members via e-mail
- D. Homeowners Comments regarding agenda items – no comments

VII. Adjournment – Meeting was adjourned @ 7:50 pm

Approved by the Board on 08/25/2020 _____