

**BAYPORT WEST HOMEOWNERS ASSOCIATION, INC.
 ROGER VERSZYLA – PRESIDENT
 PHONE 813-390-7160
 E-MAIL: RVERSZYLA@AOL.COM**

REQUEST FOR HOME IMPROVEMENT

In an effort to protect each individual's rights and home values, any homeowner or group of homeowners considering improvement to their property must submit a *Request for Home Improvement* form to the Architectural Control Committee if such work affects the structure or appearance of a building and/or is visible from the street. This approval must be obtained PRIOR to initiating the work. Any and all subsequent changes to this project must also be approved or this document becomes null and void and the homeowner may be required to return the property to its original condition. Please complete this form in detail and forward to the above address.

Owner's Name: _____ Home Ph# (____) _____

Address: _____ E-MAIL _____

Briefly describe proposed improvements: _____

Draw a simple sketch, including measurements, on a copy of your plat plan (boundary survey).

Who will do the actual work? _____

Location of improvement: (Check applicable areas)

- | | | | |
|--------------------------------|-------------------------------|--------------------------------|---------------------------------|
| <input type="checkbox"/> Front | <input type="checkbox"/> Roof | <input type="checkbox"/> Rear | <input type="checkbox"/> Garage |
| <input type="checkbox"/> Patio | <input type="checkbox"/> Side | <input type="checkbox"/> Other | |

Work accomplished must conform to appropriate building codes and maintain the architectural integrity of Bayport West.

I understand the Architectural Control Committee has thirty (30) days from the receipt of this request to make a decision. I agree not to begin this project until I have been notified of its decision.

SIGNATURE OF OWNER _____

PRINTED NAME OF OWNER _____

DATE _____

ACTION OF THE COMMITTEE/BOARD OF DIRECTORS

Approved
 Disapproved for the following reasons: _____

DATE _____

 PRESIDENT/CHAIRPERSON ACC